Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-2021[2]
between programme countries

[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
University of Algarve Faculty of Science and Technology	**P FARO02**	Profª. Doutora Teresa Cerveira Borges, Pro-Rector and Institutional Coordinator Campus de Gambelas, 8005 – 139 Faro - PORTUGAL Tel.: + 351 289 800 003; Fax: 289 800 025; mobilidade@ualg.pt	general English website: http://www.ualg.pt/home/en/content/internacional-mobilidade
Ion Mincu University of Architecture and Urbanism of	**RO BUCURES07**	- Mrs.Prof. PhD Arch. DoinaNicolae,InstitutionalCoordinator	http://www.uauim.ro/en/faculties/urbanism/

[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Bucharest Faculty of Urban Planning		(doina@iaim.ro ; +40-21-3077224) - Ms.Assoc. Prof. Dr.Arh. Angelica Stan,Faculty Coordinator (angelicastan@yahoo.com ; +40 21-30 77 141)	

B. Mobility numbers[5] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	*Study cycle [short cycle, 1st, 2nd or 3rd]* *	Number of student mobility periods	
					Student Mobility for Studies *[total number of months of the study periods or average duration*]*	*Student Mobility for Traineeships* *
P FARO02	**RO BUCURES07**	02.5/5815	Landscape Architecture	1st, 2nd, 3rd	2/10	
RO BUCURES07	**P FARO02**	02.5/5815	Landscape Architecture/	1st, 2nd, 3rd	1/10	
		02.3/5813	Urban planning	1st, 2nd, 3rd	1/10	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

[5] Mobility numbers can be given per sending/receiving institution*and per education field (optional*:* http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	Number of staff mobility periods	
				Staff Mobility for Teaching *[total number of days of teaching periods or average duration *]*	*Staff Mobility for Training* *
P FARO02	**RO BUCURES07**	02.5/5815	Landscape Architecture	2/5	1
RO BUCURES07	**P FARO02**	02.5/5815	Landscape Architecture/	1/5	
		02.3/5813	Urban planning	1/5	1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[6]	
				Student Mobility for Studies *[Minimum recommended level: B1]*	Staff Mobility for Teaching *[Minimum recommended level: B2]*
P FARO02	**Landscape Architecture**	Portuguese	English	B2	B2
RO BUCURES07	**Landscape Architecture and Urban planning**	Romanian; written or oral exams in English	French	B1	B1

[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P FARO02	May 31st	October 31st
RO BUCURES07	July 1	January 15

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6/8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

   This agreement will remain in effect for the above determined period of validity or until the involved institutions both agree in the discontinuation of the exchanges. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2015+1. NB: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	Gabinete de Relações Internacionais e Mobilidade Tel: +351 289800003 Fax:+351 289800025 E-mail: mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/coming-0
RO BUCURES 07	Assoc. Prof.Dr. Arch. Angelica Stan fup.uauim@yahoo.ro 00-40-21-3077-141 Contact person: Dr. Arch. Maria Bostenaru Dan maria.bostenaru@iaim.ro 00-40-21-3077-180	http://www.uauim.ro/en/university/exchanges_cooperation/erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	Gabinete de Relações Internacionais e Mobilidade Fax: +351 289800025 E-mail: mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/insurance-0
RO BUCURES07	Assoc. Prof.Dr. Arch. Angelica Stan fup.uauim@yahoo.ro 00-40-21-3077-141 Contact person: Dr. Arch. Maria Bostenaru Dan maria.bostenaru@iaim.ro 00-40-21-3077-180	http://www.uauim.ro/en/university/exchanges_cooperation/erasmus/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P FARO02	Gabinete de Relações Internacionais e Mobilidade Fax:+351289800025 E-mail: mobilidade@ualg.pt	http://www.ualg.pt/home/en/content/accommodation-0
RO BUCURES 07	Ms. Liliana Furdu liliana.furdu@gmail.com 00-40-21-3077-159	http://www.uauim.ro/en/university/exchanges_cooperation/erasmus/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[7]
P FARO02	Teresa Cerveira Borges, Pro-rector and Institutional Coordinator	17/12/2013	
RO BUCURES07	**Assoc. Prof. Dr. Arch. Angelica Stan, Head of International Relations Department of the Faculty of Urbanism**	17.03.2014	
RO BUCURES07	**Prof. Dr. Arch. Zeno Bogdănescu** **Rector of the University**	17.03.2014	

[7] Scanned signatures are accepted