

University Residences Regulations

Summary

I – Organization

1- The purpose of the university residences is to house students that attend University of Algarve (UAAlg) with priority given to bursary students. Other interested students can live at the residences, subject to request and payment of the usage fee.

2- SASUAlg is responsible for managing the occupation of the residences in order to offer residents proper conditions of study and well-being. As such, extraordinary periodic supervision actions are held by SASUAlg workers. The persons responsible for supervision actions have free access to all residence spaces.

II – Payment for Lodging

1- Admission of residents is formalized via signing of a lodging contract. The lodging contract has a maximum duration of 10 months, notwithstanding the possibility of cancellation in writing at least 15 days in advance of the departure date.

2- Payment of the first instalment shall be made upon signing the lodging contract.

3- Subsequent monthly payments shall be made up until the eighth day of the corresponding month or on the following business day.

4- Payment may be made in cash, cheque or debit card at the SASUAlg Treasury or via direct debit from a bank account.

5- In the event of failure to make payment, SASUAlg may request that the relevant bodies of UAAlg apply administrative sanctions.

III – Allocation of Lodging

1- Lodging shall be allocated on the basis of management, operation and organization criteria for the lodging sector and the proximity to the student's university campus that he or she attends shall be respected.

2- Access to individual lodging at the request of the student requires payment of an additional fee in accordance with the price list.

3- Upon entering the residence, the resident is confirmed and registered on the inventory list and the resident and the SASUAlg representative sign said list.

4- Admission to the residences shall take place from 9:00 am until 5:30 pm from Monday to Friday and the resident is given the keys to the residence and lodging, becoming responsible for them, and under no circumstance may he or she cede them to third parties.

5- SASUAlg shall not be responsible for any damage, theft or loss of the residents' personal property located within the perimeter of the residences or their dependencies.

6- Departure from the residence shall involve the following procedure:

- Departure shall take place from Monday to Friday before 3:00 pm;
- Keys shall be handed over to the person responsible for the residence at the date of departure and the room shall only be considered vacant after such a time;
- If keys are lost, the student shall immediately inform SASUAlg to replace them, paying an amount of €10.00;
- The lodging shall be returned in the same conditions in which it was allocated to the resident, free of all personal property by the date on which the lodging contract terminates;
- Upon final departure, SASUAlg may require a security deposit against any possible repair attributable to the resident for damages or losses pertaining to the facilities, property and equipment, including common spaces.

IV – Usage of Residences

1- All residences are equipped to guarantee living arrangements with proper conditions of comfort and well-being. Residents shall be obliged to maintain and return property and equipment in the state in which they were received, notwithstanding wear due to prudent usage.

2- Residents shall be personally and individually responsible for all damages caused as a result of fraud or negligence at the facilities or involving property or equipment of common or private use that they have access to. Should it not be possible to determine individual responsibility, all residents that are at the residence at the time of the facts shall be found jointly responsible for repairing the damages.

V – Prohibitions

1- The following, among other situations, is expressly prohibited for any resident:

- Granting lodging to third parties without authorization from SASUAlg;
- Ceding the key of the room, apartment or residence to third parties;
- Holding parties or social gatherings in common spaces without prior authorization;
- Promoting or facilitating access to or residence of animals at the residences, except when aiding disabled persons;
- Having his or her own electrical appliances without authorization from SASUAlg;
- Smoking and/or causing fire at the university residences.

VI – Penalties

1- Failure by students to comply with SASUAlg decisions and regulations may lead to the following sanctions to the following sanctions, among others:

- Verbal warning;
- Written warning;
- Change of university residence;
- Loss of the right to lodging at a university residence.

2- Among other reasons, the following constitute reasons for losing the right to lodging:

- Delayed payment in excess of two monthly payments;
- Fraudulent practice of any expressly prohibited acts;
- Lack of academic success for a period of over 2 years.

VII – Operating Period

1. The regular operating period for the residences coincides with the academic calendar of the school year.

2. Lodging during the months of July and August is considered optional and shall require payment of an additional fee in accordance with the price list.

***Summary extracted from the University of Algarve University Residences Regulations. Reading of the full document is still required and it can be accessed at:**

<https://www.ualg.pt/pt/content/regulamento>